



Operating a network of integrated observatory systems in the Mediterranean Sea

Meeting Minutes

Meeting Name:

Meeting Date(s):

Meeting Location:

Host Organisation:

Author(s):

This project has received funding from the European Union’s Horizon 2020 research and innovation programme under grant agreement No 727277

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| Attendees | | |
| Name | **Organisation** | **Email** |
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| Name | **Organisation** | **Email** |
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| Agenda | | | |
| Date | **Time** | **Title** | **Presenter / Lead** |
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# Meeting purpose and Objectives

Provide a summary of purpose of the meeting.

# Main Meeting Minutes

## Heading 2

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### Heading 3

Example of heading 3 style. Use Heading 3 from the style pane for the heading and use normal for the text body.

#### Heading 4

Example of Heading 4. Use Heading 4 from the style pane for the heading and use normal for the text body.

# Summary

Provide a summary of the main outcomes of the meeting

# Actions

Provide a list of actions, person(s) responsible and timescales.

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| List of Actions | | | |
| Number | **Description** | **Person(s) responsible** | **Date for completion** |
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